



ಕಾರ್ಮಿಕರ ರಕ್ಷಣೆ, ವಿದೇಶಿ ನೌಕರರು
ಕಾರ್ಮಿಕರ ಮತ್ತು ಕಾರ್ಮಿಕರ ಸಹಕಾರ, ಉದ್ಯೋಗ ಸೌಕರ್ಯ
ಕಾರ್ಮಿಕರ ರಕ್ಷಣೆ ಮತ್ತು ಸಹಕಾರ
ಶ್ರಮ ಮತ್ತು ಉದ್ಯೋಗ ಮಂತ್ರಾಲಯ, ಭಾರತ ಸರ್ಕಾರ
EMPLOYEES' STATE INSURANCE CORPORATION
Ministry Of Labour & Employment, Govt. of India



ಉಪ ಪ್ರಾದೇಶಿಕ ಕಛೇರಿ - ಬೆಂಗಳೂರು-ದಕ್ಷಿಣ (ಬೊಮ್ಮಸಂದ್ರಾ) / ಉಪ ಪ್ರಾದೇಶಿಕ ಕಾರ್ಯಾಲಯ - ಬೆಂಗಳೂರು ದಕ್ಷಿಣ
(ಬೊಮ್ಮಸಂದ್ರಾ) / SUB REGIONAL OFFICE - BANGALORE-SOUTH (BOMMASANDRA)
ಸಂಖ್ಯೆ 23, 9 ನೇ 'ಸಿ' ಮುಖ್ಯ ರಸ್ತೆ, ರಿಂಗ್ ರೋಡ್, ಬಿ.ಟಿ.ಎಂ. ಮೈದಾನ ಬೆಂಕಿ, ಬೆಂಗಳೂರು-560 029
ನಂ. 23, 9 'ಸಿ' ಮೇನ್, ರಿಂಗ್ ರೋಡ್, ಬಿ.ಟಿ.ಎಂ., ಪ್ರಥಮ ಸ್ಟೇಜ್, ಬೆಂಗಳೂರು-560 029
No. 23, 9th 'C' Main, Ring Road, B.T.M. I stage, Bangalore-560 029.
Phone No:26786391 Fax:26786392, e-mail: sro-bommasandra@esic.gov.in,
Website: www.esic.gov.in/www.esic.in

No.50.SRO.BMS.10(2223)2023

Date: 24.06.2025

MEMORANDUM

Sub: Unauthorized Absence in r.o. Smt. Neha Gaurav Chatrath, UDC - reg

With reference to the above cited subject, it is to bring to your notice that the official Smt. Neha Chatrath, UDC submitted her resignation on 28.01.2020 but the resignation was rejected for want of vigilance clearance vide Regional Office letter dated: 30.04.2020 and the same was informed to the aforesaid official on 30.04.2020 itself. The official was on continuous un-authorized absence from 28.11.2020 onwards.

This office has sent letters to all the 3 addresses mentioned below and requested the above said official to report to duty vide this office letter even No dated: 07.12.2020, 30.12.2020, 05.02.2021, 06.08.2021, 02.02.2022 and also vide this office email dated 09.10.2020, 08.12.2020 & 08.02.2021.

1. #DNo. 001, Kailash Darshan-1, Alkapuri achole road, Thane, Maharashtra-401209
2. B-202, Sai Ashta Apartments, Idgha road, Varthur, Bangalore-560087
3. Building No.80, Flat No.8, Western Railway Staff Colony, M atunga Road (East) Mumbai - 19

It is also observed that the letter dated 02/02/2022 sent to all the 3 addresses mentioned above got returned with remarks "Left/No such person / Return to the sender". It was also found that, as per the records of this office the official's esic email id was "inactive".

Further, this office has sent 1 more letter vide file No. 50.SRO.BMS.10(2223)2023, dated : 22.02.2023 to all the 3 available addresses mentioned above, directing the official to report back to duty within 7 days of receipt of communication. It is observed that the communication sent to Bangalore address only was delivered, remaining letters got RUD, further in that acknowledgement slip it was observed that signature was not matching with the signature of the official in the service book & the same was informed to ESIC, RO, Bangalore vide this office letter even No. dated 24.03.2023.

The ESIC, RO, Bangalore has instructed vide letter No. KAR.ADM.10(2223)2016 dated 13.04.2023 to take Disciplinary action and serve the letter through nearby police stations. In this regard this office has requested nearby police stations i.e., Tulinj police station for address -1, Matunga police station for address -2 and Varthur police station for address -3 vide this office letters even No. dated 04.05.2023 to serve the letters to the residential address of the official with a request to forward the acknowledgement. Later, this office requested nearby ESIC offices i.e., RO- Mumbai & SRO-Thane to depute one official to find whereabouts of the official and to serve the letter to residential address and also nominated Sri. Abhijit Mahto, SSO from this office for enquiring whereabouts of the official vide this office letter even No. dated 28.02.2024. All the nominated Officials have enquired at the address of the official and submitted report that "no information about Smt. Neha Gaurav Chatrath, UDC".

In view of the above, it is informed that Smt. Neha Gaurav Chatrath, UDC, who is on unauthorized absence since 28.11.2020 is hereby given one last opportunity to report to duty and directed to submit reply to this office memorandum within a week from the date of issue of this office memorandum failing which the process for termination from service as per relevant rules will be initiated without further notice.

(ಎ.ಎಸ್. ಕನಿಥಾಸೆಲ್ವಿ) / A S Kanithaselvi

ಸಂಯುಕ್ತ ನಿರ್ದೇಶಕ (ಪ್ರಚಾರಿ)/Joint Director (I/c)

To,

Smt. Neha Gaurav Chatrath, UDC,
ESIC Sub Regional Office,
Bommasandra,
Karnataka- 29.

Smt. Neha Gaurav Chatrath, UDC

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| 1. #DNo. 001, Kailash Darshan-1,
Alkapuri achole road
Nallasopara East, Vasai Dist
Thane, Maharashtra -401 209. | 2. # B-202, Sai Ashta Apartments
Idgha road, Varthur
Bangalore-560 087. | 3. Building No.80, Flat No.8,
Western Railway Staff Colony,
Matunga Road (East)
Mumbai – 19. |
|--|---|---|

Copy to:

1. The Establishment Branch, Regional office - Binnypet , Karnataka – for information.
2. ICT Branch – To Upload in the ESIC, SRO Bommasandra website.